



**National Power Corporation**

**MINUTES OF PRE-BID CONFERENCE**

**SUPPLY AND DELIVERY OF ELECTRICAL SECURITY SPARE PARTS FOR VARIOUS  
GENSETS UNDER BICOL OPERATIONS DIVISION**

**PR NO. S1-CAT20-004 (S1-CAT19-017) / REF NO. PB200713 – VR00113**

DATE : 29 June 2020  
TIME : 9:30 A.M.  
VENUE : Kañao Function Room  
BID OPENING : 13 July 2020

**Attendees:**

**BIDS AND AWARDS COMMITTEE (BAC)**

**Chairman:**

1. Atty. Rogel T. Teves VP, SPUG

**Vice Chairman:**

1. Atty. Manuel Luis B. Plofino Sr. Dept. Manager, RMS

**Members:**

1. Atty. Delfin L. Buenafe, II Manager, LSD, OLC (via Zoom)  
2. Homer S. Galang Manager, ESD, PES  
3. Lorlina E. Bomediano Manager, FPD, AFG

**TECHNICAL WORKING GROUP (TWG)**

**Member:**

1. Mark Jeffrey R. Piga PEB, EEICD, DDD, PES

**BAC SECRETARIAT**

1. Vincent A. Ramirez Facilitator

**PROSPECTIVE BIDDERS**

1. Rosheena Rios IHI Turbo International Trade, Inc.

**Minutes of the Proceedings**

The Pre-bid Conference was formally opened at around 9:30 A.M. at the Kañao Function Room by Atty. Rogel T. Teves, BAC Chairman and VP-SPUG, together with the members of BAC, TWG, BCSD Facilitator and prospective bidder.

As of the Pre-bid Conference, no prospective bidder secured the bidding documents but IHI Turbo International Trade, Inc. attended the said conference as stated above. The Technical Member of TWG referred the prospective bidder to the salient points of the project and the schedule of Bid Submission/ Opening is on 13 July 2020 at 9:30 A.M.

Hereunder are the queries / concerns raised by the bidders:

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. IHI Turbo International Trade, Inc.	1. May we request picture/s for Item no. 10 (Temp. Feeler) for our reference?  2. May we request to extend the delivery period from sixty (60) calendar days to ninety (90) calendar days?	1. Yes, we will coordinate with the End-User and we will issue a supplemental/bid bulletin.  2. Your request is approved and a corresponding supplemental/ bid bulletin will be issued to revise the delivery period.

The BAC Chairman announced that prospective bidders may clarify on any part of the bidding documents through letter at least ten (10) calendar days before the bid submission/opening. "Reminders to All Bidders" was presented and explained thoroughly by the Technical member of the TWG.

Since no prospective bidder attended the conference, it was adjourned at 10:00 A.M.


Prepared by:

  
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**VINCENT A. RAMIREZ**  
 Facilitator

Reviewed By:

  
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**MARK JEFFREY R. PIGA**  
 Technical Member, TWG

Approved By:

  
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**ATTY. ROGEL T. TEVES**  
 Vice President, SPUG and  
 Chairman, Bids and Awards Committee